

Terms & Conditions of Tender : (AMC of DG Sets).

1. The firm has to depute well trained and experienced staff as under in each shift on all days including 2nd & 4th Saturday, Sunday & Holidays/National Holidays for operation of DG Set, a penalty of Rs.800/- and 600/- for generator operator/khalasi (helper) per day/shift shall be imposed if found absent from the duty.
 - a) Generator operator - 2 nos. (01 No. in each shift) whole month.
 - b) Khalasi (helper) - 1 no. (general shift) whole month.
 - c) Reliever - 1 no. (15 days) whole month.
2. The firm will depute one service Engineer both mechanical and electrical once in a month to counter check the status of DG Set.
3. The complaints received should be attended within 4 hours of their receipts where as major shall have to be rectified within 48 hours failure to do so a penalty of Rs.1000/- per day subject to maximum of Rs.20000/- per month shall be imposed.
4. All the preventive and breakdown maintained work done should be recorded in service log book to be maintained by the agency.
5. The firm has to maintain attendance register for staff, log book of plant and all the working hours should be recorded on daily basis.
6. Income tax, work contract tax would be deducted as per rules.
7. The contractor should quote their rates after inspecting nature of work required to be done at site.
8. AMC will initially be awarded for one years and can be extended up to 2 years on same terms and conditions if services of agency found satisfactory after one year.
9. Payment shall be released to the contractor after completion of 1 (one) year.
10. The contractor shall arrange all the materials required for the work.
11. No labour payments shall be allowed.
12. Watch & Ward of the material brought/work done will be the responsibility of the contractor till the work is completed and handed over to the authority of Assam Legislative Assembly.
13. The firm shall have to arrange small items like cotton, old dhoti's, battery water and tools to carry out daily routine check up of DG Sets.
14. The testing of each DG Set shall be done by the operator daily in the morning for 5 minutes. Cleaning and maintenance of battery terminals, panels and DG Sets shall be done daily.
15. Earnest money of Rs.10,000.00 (Rupees ten thousand) only in the form of NSC/BD/KVP etc. to be pledged in favour of the Principal Secretary, Assam Legislative Assembly.
16. The EMD by the successful bidder/tenderer shall be converted into security deposit.
17. The Principal Secretary, Assam Legislative Assembly reserves the right to reject all, partially or any tender without assigning any reason thereof.
18. 10% (approx.) for performance guarantee will be taken before award of work from the bidder to whom the work is to be awarded.

Sd/-
Principal Secretary,
Assam Legislative Assembly.