

## Maintenance Schedule

The following works/checks are required to be performed on monthly/quarterly/Half yearly basis and recorded all the activities in the log book with date and time which shall be counter signed by the competent authority of Assam Legislative Assembly, Dispur, Guwahati-6.

1. Monthly checks :
  - a) Operational readiness of system during mains failure.
  - b) Check battery water level & Specific Gravity of electrolyte.
  - c) Check the fire circuit of each zone from the panels.
  - d) Check whether signals of fire and fault get transmitted from zonal panel to main panel.
  - e) Performance check of the hooters shall be done along with the performance check of manual call points.
  - f) Check smoke detectors, if required cleaning shall be carried out with suitable reagents.
  - g) Checking of water pressure of the hydrant lines & action shall be taken to arrest leakage on urgent basis.
  - h) Checking of main control panel of fire alarming system.
2. Quarterly checks :
  - a) Check fault circuit of each zone by actually disconnecting wire by removing a detector.
  - b) Check fire circuits by facilitating actual smoke to one detector of each zone.
  - c) Cleaning of all types of detectors with suitable means.
3. Half yearly checks :

All the checks quarterly's shall be repeated.