

### General Terms & Conditions

1. This contract shall include comprehensive maintenance of all parts and accessories, Office will not provide any parts and accessories.
2. The firm has to provide stand by unit in case of removal of units for overhauling for major repairing.
3. In case in the opinion of the department, any machine is defective needs to be brought back to proper working order, same shall have to be done by the firm within the rate quoted.
4. The firm must inspect the locations and smoke detection system their conditions before submitting the tender.
5. The firm should be in possession of valid Licence/registration for the work from the Office of the Fire & Emergency Services.
6. The firm shall engage all the men tools and plants required for the work. The office will not supply any of the same except the materials for the replacement.
7. The tenderer shall engage their own conveyance for transporting the men and materials, tools and plants required for the work sites.
8. The tenderer shall take into account basic price, cost of labour, T & P, taxes as applicable, conveyance/cartage etc. before quoting the rates. No extra claim what so ever in this regard shall be entertained.
9. The EMD by the successful tenderer shall be converted into security deposit.
10. The Principal Secretary, Assam Legislative Assembly, Dispur, Ghy-6 reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
11. In case of unsatisfactory service reserves the right to terminate the contract by giving 15 days notice and forfeit the security deposit.
12. Part tenders will be disqualified, the tenderer should quote for the complete scope of work.
13. The complaints/breakdown calls have to be attended immediately and as and when required.
14. If the tenderer after award of work fails to undertake the job satisfactorily at any period of time or withdraws his services permanently or for more than three consecutive weeks, the Office shall have right to cancel the contract and forfeit the security deposit/due amount without assigning any reason.
15. The payment shall be released on yearly basis on successful completion of the work. Statutory taxes as application shall be deducted from the payment.
16. The tenderer must confirm their acceptance of the terms and conditions mentioned herein and the enclose documents. Each page of the original quotation document should be signed and returned back and this will form a part of the contract.
17. Earnest money of Rs.10,000.00 (Rupees ten thousand) only in the form of NSC/DD/FD etc. to be pledged in favour of the Principal Secretary, Assam Legislative Assembly. No interest is payable on this deposit earnest money will be returned within 30 days of completion of bid evaluation if not converted as per Sl. (9) above.
18. The successful bidder shall have to deposit 30% security money in the form of NSC/BD/KVP etc. in addition to earnest money.