

QUOTATION/EXPRESSION OF INTEREST

Assam Legislative Assembly Secretariat

No.LAN.91/2017.

Sealed quotation affixing non refundable Court Fee stamp of Rs.8.25 (Rupees eight and paise twenty five) only are invited from the interested private channels to ascertain rates for Live Video coverage different news channels and wire services and video documentation of Assembly Session during Session period of Assam Legislative Assembly. The Quotation/Expression of Interest will be received up to 1.00 P.M. on 14/12/2017 in the Office of the Principal Secretary, Assam Legislative Assembly Secretariat. The Quotation will be opened on the same day. The rates quoted should be both in figure and word exclusive of taxes as applicable . Income tax will be deducted as applicable. General terms & conditions may be obtained from Office Website www.assamassembly.gov.in

Sd/-M.K. Deka,
Principal Secretary,
Assam Legislative Assembly.

Terms and conditions for submission of Quotation/Expression of Interest for Live Video coverage in the Assam Legislative Assembly Secretariat

Quotation/Expression of Interest should submit with the following documents.

1. Copy of latest Trade Licence certificate.
2. PAN card.
3. Up to date annual income tax return statement.
4. Firm registration Number (GST).
5. Up to date Sales tax and Income tax clearance certificate.
6. Saving Bank A/C No.....with name of Public Sector Bank and Branch.
7. Earnest money of Rs.10,000.00 (Rupees ten thousand) only in the form FD/NSC/IPO etc. to be pledged in favour of Principal Secretary, Assam Legislative Assembly Secretariat.
8. Party should furnish a declaration to the effect that he/she is willing and capable of rendering services at the rate offered by the Assam Legislative Assembly Secretariat after comparative study as per quotations/Expression of Interest.
9. Party selected for rendering service shall have to entered in to an agreement with the Assam Legislative Assembly Secretariat authority for a period of 1(one) year and shall have to deposit security money amounting to Rs.1,00,000.00 (Rupees one lakh) only in form of FD/NSC/IPO etc. to be pledged in favour of Principal Secretary, Assam Legislative Assembly Secretariat.
10. Parties submitted Quotation/Expression of Interest are required to be present at the time of opening of the Quotation/Expression of Interest.
11. Parties may be provided during the Assembly Session the following advantage and facilities :-
 - a) Parties will provide 8 to 10 camera inside the Assembly House to cover each and every corner of the House.
 - b) All video will be mixed with a Hi-quality video mixture and finally through a CG it will be send for broadcast and documentation.
 - c) Assembly logo will be display left side of the video output.
 - d) Live streaming could be arrange, if necessary.
 - e) Multi-Audio-Video out for different location like Hon'ble CM's chamber, Hon'ble Speaker's chamber, all parties room and Assembly Central Hall etc.
 - f) Parties may be delivered Assembly Session live video into the different respective news channels Office within Guwahati, if necessary.
12. Assam Legislative Assembly Secretariat has reserve the right to reject any Quotation without assigning any reason thereof.

ANNEXURE-I

To

The Principal Secretary,
Assam Legislative Assembly,
Dispur, Guwahati-6.

Sub : Submissions of Quotations for Live Video Coverage of Assembly Session of Assam
Legislative Assembly.

Ref : Tender Notice No :.....,dated.....

Sir,

With reference to above, I/We hereby submit the quotation for Live Video
Coverage of Assembly Session of Assam Legislative Assembly.

Sl. No.	Particulars	Period	Amounts
A	Live Video Coverage of Assembly Session of Assam Legislative Assembly.		

Date :

Place :

Signature of the bidder

ANNEXURE-II

DETAILS OF THE BIDDER

1. Name of bidder :
2. Address of the bidder :
3. Landline/Mobile No. :
4. Details of Earnest money Deposit : DD No.....date.....
Bank.....
5. Valid Trade licence :
6. PAN (Enclose copy) :
7. Service Tax Registration :
(Enclose proof)
8. GST Registration :
(Enclose proof)
9. Licence No./Registration No. :
and valid date.
10. EPF registration :

This is to certify that the information furnished above by me/us is true and correct. I/We also certify that I/We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being awarded the contract.

Date :

Place :

Signature of the bidder
Seal